



E&O Submission Cover Letter

Agency/Agent Name:

Account name:

Street Address:

City, State, Zip:

Proposed effective date:

Date quote needed:

Narrative description of applicant's services (include Gross Receipts, Payroll, type of clients, risk management controls, web-site address, etc.):

GL/EO Loss history for the last 5 years (include date of loss, date of the claim, narrative description of the allegations involved, loss/expense amounts, preventative measures):

Current insurance carrier, policy limits, deductible, premium and retrodate (if claims made):

Provide the names of other markets that are receiving a submission and any information on other current quotes:

Coverage Desired (coverage, limits, deductible, retro date):

Target pricing, terms & conditions needed to write the account:

Comments:

*9201 Forest Hill Avenue, Suite 200
Richmond, VA • 23235
(800) 577-6614
www.colonyins.com*

Members of 

*7272 E. Indian School Rd., Suite 500
Scottsdale, AZ • 85251
(877) 251-3422
www.colonyins.com*